



Friends of St Wilfrid's School

St Wilfrid's
C of E Primary School



Email: FOSW@st-wilfrids-haywards-heath.w-sussex.sch.uk

PTA Registered Charity No: 1005518

MINUTES

Date:	14/09/2021	Location:	The Meeting Room, St Wilfrid's School
Start time:	7.45pm	Chair:	Julia Perry
Finish time:	9.30pm	Minutes:	Zoe Fryer

Present:	Apologies:
Richard Bowman Sarah Overall Debbie Hannan Sarah Milton-Hunt	Anna Cecil Gayle Gaydon Angi Webber

Agenda item	Discussion	Action
1. Approval of previous minutes and action points	1. Minutes not yet available.	All
2. Teacher requests/feedback a. Update from Mr Hateley re laptops b. Invoice for Year 6 BBQ Food c. Further invoices	1. No requests at present. 2. Laptops seem to be the preferred 'Tech' item 3. Requested from Mr H. All agreed to pay for the £4200 invoice. Each year group to have 10-15 Laptops. 1. Invoice for £51.69 all agreed money well spent for Year 6 BBQ. 1. Invoice expected soon for Reception Book Bags.	
3. Previous Events	N/A	
4. Future Event Planning		
a. Picnic 24 th September 2021	1. All agreed we want a good FOSW presence at this event. A table with donation buckets. Hannah Whibley (Parent) to quote for bunting. 2. Agreed to purchase x2 banners to promote FOSW and advertise email, charity number, Facebook page etc. Relatively cheap and quick delivery. 3. A selection of 2 nd hand uniform to be put out on the day.	All JP/SM-H

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	4. Ice Cream Van and Tea/coffee van organised for the afternoon. Each giving a percentage of profit. 5. Weather permitting event.	
b. Disco 15th October 2021	1. SO to go to cash & carry to look for crisps, individual bags of popcorn. 2. ZF to buy ice lollies. 3. No tattoos, nail varnish or facepaint due to current Covid climate. 4. Agreed reception children to miss October disco and letter to be sent out alongside disco flyer, as previous. 5. All agreed to up the price of the disco to £4 a ticket. JP reports there is a lack of 50 pence pieces in circulation so good opportunity to up the price and raise more for the school. 6. JP said there is approx. 200 glow stick items in the cupboard, all agreed that we should use them at the upcoming disco. JP to check they're still ok. 7. First aiders? Need to see who is available. 8. SO to organize volunteer rota and tickets sales. Agreed 6, 7 & 8/Oct/21 Morning & afternoon selling as well as on the day morning. 9. RB to liase with Diane Gillespie about floats. 10. JP to talk to GG about crafts in stock and what more is needed.	SO ZF SO RB JP
c. Christmas Cards 410/21	1. Good Money maker that the children enjoy. JP to discuss with GG & Mr H about time in school to get these done.	JP
d. Christmas Fair inc. Raffle 4th December 2021	1. Fr Christmas?? SM-H going to ask her brother about the possibility of him obliging. A few other names were mentioned but will see how SM-H gets on first. 2. Raffle? Is anyone willing to take this on. RB says there is a spreadsheet available for previous prize givers. 3. Presents for Santa – need checking to see what we already have.	
5. Any other business: a. Second-hand Uniform	1. Needs a good sort out and ideally get rid of polo shirts in next yellow bag/ textile bin event. 2. Ideally one person to take on this task. 3. SM-H discussed H&M & M&S have schemes where a voucher can be given in	

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<p data-bbox="252 456 555 566">b. Yellow Bags/Textile Bin Update</p> <p data-bbox="252 678 515 745">c. New FOSW T-Shirts</p> <p data-bbox="252 898 528 965">d. DBS Checks & Passes</p>	<p data-bbox="663 277 1286 383">exchange for a bag of old clothes/textiles. Could be an option for old uniform with logo as most other schemes don't accept these.</p> <p data-bbox="616 423 1278 600">1. JP to speak to Mr H about the possibility of a textile bin at school for all year-round donations and monthly collections. If he doesn't agree, the next yellow bag collection could be 18/11 21.</p> <p data-bbox="616 640 1289 817">1. Hannah Whibley (Parent) to give us a quote for new T-Shirts. We agreed yellow is the best colour as it stands out well. Logo needs updating and current t-shirts are old and tatty.</p> <p data-bbox="616 857 1262 965">1. FOSW members need to speak to office staff about a pass and DBS if needed and Steve for photos to go on badges.</p>	<p data-bbox="1382 456 1422 490">JP</p> <p data-bbox="1318 864 1489 965">All DH/ZF/AW/ RB</p>
<p data-bbox="156 976 483 1010">6. Next meeting date</p>	<p data-bbox="663 976 983 1010">1. W/C 18/10/21 TBC</p>	<p data-bbox="1382 976 1422 1010">JP</p>